



IMO STATE MINISTRY OF ENVIRONMENT

**GUIDELINES FOR OBTAINING PERMIT
AND CONDUCT OF ENVIRONMENTAL
IMPACT ASSESSMENT IN IMO STATE
&
SIMPLIFIED EIA STAGES AND COSTING**



Imo State Ministry of Environment

Beside Imo State Secretariat Complex, Port Harcourt Road,
Owerri Imo State, Owerri, Nigeria. Tel No. 08033298430

GUIDELINES FOR OBTAINING PERMIT AND CONDUCT OF ENVIRONMENTAL IMPACT ASSESSMENT

In pursuant of Section 36 of the Imo State Environmental Protection Agency Law 1992 (as amended in 2010), all individuals and organizations seeking to obtain permit to conduct environmental impact assessment (EIA) for new facilities /developmental projects from Imo State can apply through the following process:

Stage 1:

Submission of the following:

a. Letter of intent to:

The Honourable Commissioner,
Imo State Ministry of Environment,
Imo State Secretariat Complex, Porthacourt Road, Owerri

b. Fill registration form at Imo State Ministry of Environment located at (insert address) or contact customer service at Tel No between Mon-Friday from 10am to 3pm daily or email us at (insert email address) from (insert email address) and make a payment of the sum of N100,000 to the state Government's TSA revenue account, 10022569768, UBA PLC and attached evidence of payment to the registration form.

c. The Ministry does scoping to define the Terms of Reference with the Proponent's commissioned Environmental Consultant (duly registered and accredited with the Ministry). **Project summary Terms of Reference (TOR) contain** the brief of the project, location of the project, project proponent, legislative frameworks, intended baseline to be studied etc. about 10 – 15 pages

Stage 2.

On submission of the above, the Ministry will conduct Initial **Site Verification** on the project location. The cost will be borne by the project owners covering the officers air travels, duty tour allowance usually about **150,000:00**

The site visit report and the TOR submitted would be used to categorize the project into either Category 1 or 2 or 3

A letter from the Ministry would be written on the category and type and numbers of Baseline data you are to collect, for laboratory analysis thereafter submit draft Environmental Impact Assessment (EIA) report. The number will be stated in the letter to your company.

For Category 1 – The draft report will be displayed in the LGA headquarters where the project is domiciled, the State commissioner of Environment office in Owerri all for 21 working days for public information, comments, and opinion in 2 National Dailies, one of which must be from the Imo State.

Also, for the Category 2. You bear the cost of Newspapers and Radio announcement and at time, Category 3 projects could be displayed depending on the project

Location sensitivity

All draft report of the EIA study submitted to the Ministry shall be reviewed

Category one will involve experts, the StateEnv officials, the state commissioner of Environment, The LGA chairman usually a period of 3 Day in a suitable in this format Day one = Arrival, Day 2= Site visit and Day 3= Review meeting while day 4 is departure. You will bear the cost of the Hotels, 3nights and feeding of participants. Accommodation would be reserved by you in a standard Hotels, for about 14 rooms including 2 suits. Provision for 100 people for tea break and group lunch only on the day of review being public review. You will also pay for the hall that will accommodate about 100 people for the 1-day meeting.

For Category 2; all is the same except the public will not be involved, a room that will take about 40 -50 people and tea break/ group lunch for the 50 people

Category 3 is in house technical review. There may be selection of one or two experts, also the regulators would be involved. It is usually held in Hotel in Owerri.

After any of these above, the report will be written covering the proceeding for the Hon Commissioner approval or dis- approval

You will be asked to pay Final Assessed Charge which varies, but will be communicated to you by the Ministry.

You will also be asked to correct all inadequacies in the draft report to submit the Final EIA report along with the Final Assessed Charged

The cost of Baseline survey varies from consultant to the other. If you have any problem, you are free to call for a guide, please. Note that Agric project of small scale may not be subjected to detailed process but must be subjected to public disclosure for details.

This is a guide for you please!



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SIMPLIFIED EIA STAGES AND COSTING FOR YOUR GUIDE		
SN	DESCRIPTION	COST IMPLICATIONS
1	Registration of EIA with the Imo State Ministry of Environment	N100,000 Payable to the state Government's TSA revenue account, 10022569768, UBA PLC
2	Participation of the Ministry State officials in the Initial Site Verification Exercise to the Project location	Approximately N150, 000:00. This is either paid in the field or to the Ministry of to the Head account or TSA Account depending on discussion with the office. This covers DTA and travel cost of the participating officer
3	Scoping Workshop: An officer from, the State Ministry of Environment and LGA Chairman representative would witness the exercise. Usually, 1 day	DTA/Travel cost of the State officer @N90, 000:00. same thing with the LGA

		officers where applicable
4	Participation of official in item No.3 above in the Baseline data gathering	DTA/Travel cost of the State officer @N90,000:00. same thing with the LGA officers where applicable
5	Participation of official in item No.3 above in the Laboratory analysis of sample collected	DTA/Travel cost of the State officer @N90,000:00. same thing with the LGA officers where applicable
6	Submission of Draft Report	The numbers of copies would be indicated after project categorization. Usually, 10 copies with 2 electronic copies
7	Display exercise in 2 national dailies and local newspaper in Imo State including, Radio Announcement (1 st and last 5 days of the Display,)	
NOTE	<p>Proponent Facilitated Review exercise:</p> <p>Review exercise is convened in a Hotel in Imo State where the project is located and the cost implication is as follows:</p> <ul style="list-style-type: none"> a. Honourarium of Panelist, Travels of Imo Stateenv officials b. Logistic Support and Security Coverage during Panel/StateEnv site visit d. Safety kits for panel/StateEnv 	Please note all these depends on the size and nature of the project. A small project may be in-house...and the conference hall of the Commissioner may be used depending on the size of the participants.

	official e. Meeting Venue f. Tea Break during Review g. Group Lunch after review meeting h. Community Affairs Note: About 1 million will cover the exercise depending on the hotel chosen	
8	Publication of EIS on National Dailies	By proponent
	Participation of State Ministry/LGA	
NOTE: If the project is a small one in terms of length of the project and Federal Government, it may not require elaborate EIA. Although they will be all the preliminaries to the report submission. The review maybe technical in-house in Owerri so all the hotel bills may not come in. But I have no final say on this. Or they may ask you to prepare an EMP		

For more information, enquiry, or complaints please contact:
Imo State Imo State Ministry of Environment Customer Service
located at State Secretariat Complex, Port Harcourt Road, Owerri
Imo State, Owerri, Nigeria. Tel No 08033298430 and email
anneazuike@gmail.com between 10:00 AM and 5 PM (Monday –
Friday, excluding public holidays)

Signed:

Commissioner,
Imo State Ministry of Environment

27th October 2022