



## IMO STATE MINISTRY OF DIGITAL ECONOMY AND E-GOVERNMENT

KM 28 EGBU ROAD, OWERRI, IMO STATE.

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### APPLICATION PROCESS AND GUIDELINES FOR OBTAINING APPROVAL FOR RIGHT OF WAY (ROW)

These Process and Guidelines are issued:

1. In accordance with and towards actualization of the provisions of Executive Order 007 on Right of Way (ROW) issued by His Excellency, Senator Hope Uzodinma, Executive Governor of Imo State in 2022;
2. In keeping with the mandate of the Ministry of Digital Economy & e-Government (Ministry), the Ministry is authorized to issue permits for the use of Right of Way to ALL **requesting entities**.

Further to the above and consistent with the applicable laws in that regard, including the provisions of the **Interpretation Act**, the **Land Use Act**, the **Nigerian Communications Act**, and other relevant enactments, all entities seeking to obtain a Right of Way Permit are required to apply through the following process:

#### **Step 1: Submit application**

The applicant will submit a letter of application addressed to: The Hon. Commissioner for Digital Economy & E-Government, KM 28 Egbu Road Owerri, Imo State.

The application should be supported with the following information:

- i. Current Company address and valid telephone details of Contact Person
- ii. The subject of the application should clearly state, "Application for Right of Way."

- iii. Proof of Tax Identification Number (TIN)
- iv. Indicate location/area of interest for installation

**Step 2: Submit copies of all required documents** The applying entity shall gather and submit photocopies of the following documents: a. Certificate of Incorporation of the Company b. Certified True Copy of (CTC) of Articles & Memorandum of Association b. Certified True Copies (CTC) of Form CO7 (List of Company Directors)

- c. Tax Clearance Certificate or Evidence of Current Tax Clearance Certificates
- e. Certificates of qualified Technical Staff (where applicable)
- d. Project proposal including the line survey, route diagram , scope of work, detailed work plan, evidence of funding,
- e. Portfolio of prior infrastructure deployment
- f. Approved Environmental Management Plan (EMP) from Imo state Ministry of Environment and Natural Resources.
- g. Evidence of payment of all charges/ fees.

### **Step 3: Payment of Fees**

- a.1 Right of Way Charge at One Hundred and Forty-Five Naira (N145) per linear meter.
- a.2. Payment of the sum of Three Hundred Thousand Naira (N300,000) per site for base transceiver station (BTS) per year.
- a.3. Payment of the sum of Three Hundred Naira (N300) per meter square (m<sup>2</sup>) for other installations such as street cabinets intended to house the technical installation for serving subscribers.

### **Other specified fees payable**

- b.1 In the course of trenching and thrustboring, if any utility is damaged, the applicant will pay 3% of the contract sum and 100,000 Naira, for each day the damage lasts.

The Ministry shall coordinate inspection of proposed route(s), study of route Diagram and distance to be covered, including the re-assessment of the project proposal, site survey, risk assessment and occupational health and safety plans through its sister Agencies.

#### **Step 4: Approval and Collection of Permit**

Successful applicants are notified via phone or text to visit the Ministry of Digital Economy & E-Government office for collection of RoW permit at the above address.

#### **Timeframe**

The timeframe to process the application shall be 14 (fourteen) working days, depending on the scope of work and as long as they meet the requirements to be processed.

For more information, inquiries, or complaints, please contact us via email at [info.mdeeg.im.gov.ng](mailto:info.mdeeg.im.gov.ng) or +234 913 027 0514 or walk into our office to visit the Commissioner for Digital Economy & E-Government at 28, Egbu Road Owerri.Imo state

#### **Definition:**

"Requesting Entity" shall include publicly and privately owned organizations that require authorization to utilize the right of way on any location in Imo State".



**Dr. Chimezie Amadi**

**Hon. Commissioner for Digital Economy & E-Government  
Imo State**

